



**Report on ASIS/BSI Working Group Meeting
15-16 January 2009
Ritz Carlton Pentagon City Hotel, Alexandria, Virginia, USA**

| Item | Description | Action |
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| 1.0 | Meeting called to order by Marc Siegel, chair, at 0900 on 15 January. Total of 24 delegates attending. During the two days a few people left and some others joined the meeting. A total of 32 delegates attended over the two days. Representatives from the UK included Kevin Brear (Deloitte), vice chair, Ian Charters (Continuity Solutions), James Crask (Civil Contingencies Act), and David Adamson (BSi). Approximately six (6) BCI members were present. No official representation from DRII was observed, although many delegates had DRII certifications. | |
| 2.0 | <p>The goal of the meeting was to map BS 25999 and other relevant standards into a specific format that is used by the ISO for organizing standards. Discussion on the following issues and others made it difficult to accomplish any meaningful work the first day:</p> <ol style="list-style-type: none"> 1. Terminology 2. Management systems 3. Organizational resilience 4. Risk mitigation with governance 5. Is the PDCA model appropriate for US market? 6. Vertical markets and existing standards, e.g., petroleum, electrical power, nuclear 7. Importance of auditable criteria for standards 8. Reactive vs. proactive 9. Focus on strategic vs. tactical vs. operational 10. Use of mirror committees 11. Need for more US involvement in the BCM standards process | |
| 3.0 | Discussion on other standards, such as PAS 22399, ISO 22301, and the ISO Technical Committee 223. | |
| 4.0 | A committee was assembled to analyze existing international BCM standards to determine if any other standards ought to be analyzed in addition to BS 25999. Chair is Dan Wilder; members are Tom Bozer and Doug Nelson. The group will prepare a matrix of relevant standards for the committee. | |
| 5.0 | ASIS previously prepared a standard-like document addressing the issue of “organizational resilience” and there was considerable discussion about whether the committee would be reinventing the wheel and should look closely at this document. It was agreed that work groups would look at the document when going into committees. | |

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| 6.0 | On Day Two, after some additional discussion on how the committees would be organized, four (4) committees formed to map BS 25999 into the ISO model (see attached file). By mid afternoon, the committees had finished their initial analyses, and the delegates convened once again for final discussions and wrap-up. | |
| 7.0 | Initial review of the materials compiled on Day Two is to be completed by 30 January. Around mid-February the final edit is to be completed; after that the document will be circulated to those who participated in the initial conference call a few weeks ago. By the end of the first week in March it is expected that the draft standard will be sent to the ISO Technical Committee. | |
| 8.0 | The meeting adjourned at 1530 hours. | |